



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 7, 2013

The Knightdale Town Council met at 7:00 p.m. in the Knightdale Public Safety Center, 979 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Tim Poirier and James Roberson.

ABSENT: Councilors Jeff Eddins and Dustin Tripp.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Keith Archambault, IT Administrator; Jason Godwin, Police Chief; Tim Guffey, Fire Chief; Brian Bowman, Public Information Officer.

Meeting called to order by Mayor Killen at 7:02 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

December 19, 2012

...Motion by Mayor Pro Tem Chalk to approve the minutes of December 19, 2012. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. 2013 Meeting Schedules

Adopt 2013 Meeting Schedules.

B. Limited Service Position Classification Plan Revision

Adopt Revised Limited Service Position Classification Plan as presented effective immediately.

C. Budget Amendment 2013 05

Adopt Budget Amendment 2013 05.

...Motion by Councilor Poirier to adopt the consent agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

A. Scheduling of Annual Retreat

Seth Lawless, Town Manager, recommended scheduling the annual retreat for February 9, 2013 or February 16, 2013.

Council agreed to schedule the retreat Saturday, February 9, 2013.

B. Real Property Purchase Options

Town Manager Seth Lawless presented an option to purchase approximately .95 acres adjacent to the park site at \$23,000 or 20% of the purchase price of \$115,000 explaining that the balance would be due in six months. Mr. Lawless noted the property will be used for future development of tennis facilities at Knightdale Park.

Mayor Killen instructed the Town Attorney to add an extension option to the agreement.

Town Attorney David York explained that there is an investigation period when option is exercised therefore there is actually a 9 month period before the balance is due but the right of extension could be added to the agreement.

...Motion by Councilor Poirier to authorize Town Manager to execute Option to Purchase with addition of extension option as discussed. Motion seconded by Councilor Roberson and opposed by Mayor Pro Tem Chalk. Motion passed with a 2 to 1 vote.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance

No report.

C. Public Safety

Councilor Roberson reported discussing the following:

- School Resource Officer in elementary schools to be considered during budget process
- Proposed POPAT assessment tool to improve health and wellness of Public Safety Officers
- Announcement of Sergeant Chris Darden's retirement April 1, 2013 with 30 years of service
- Fire Division working on 2013 goals
- Fire ladder truck is out for repair

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

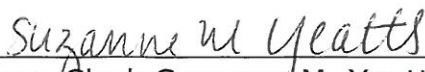
None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Poirier to adjourn at 7:25 p.m. Motion seconded by Councilor Roberson and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts